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| Ruth Headlam  *New York, NY | nicki96ruthie@gmail.com | xakani.com* | | | |
| Contact | |  | Experience |
|  | **nicki96ruthie@gmail.com** |  | **284Foundation Volunteer**  *Road Town, Tortola, BVI | December 2020 – January 2021*   * Assisted Trèfle Designs (Swimwear Brand) with the launch of affirmation deck titled ‘Cards of Encouragement’ * Worked cross-functionally with other creatives and artists to put together affirmations for ‘Cards of Encouragement’ * Promoted ‘Cards of Encouragement via social media (Instagram, Facebook)   **Self-Published Author**  *Amazon/Digital | July 2020*   * Wrote, edited, and self-published debut novel, ‘The Bloodlust Power’ * Promoted and marketed novel on author website and social media * Created and maintained a writing blog to help market novel   **284Foundation Workshop Coach**  *Road Town, Tortola, BVI | June 2019*   * Organized a workshop for young creatives * Managed a small class focused on preparing and putting together a fashion portfolio for fashion schools * Taught young aspiring designers rendering techniques, fabrication, illustration, and portfolio preparation   **Quami’s Sewing Design (Ltd.) Intern**  *Road Town, Tortola, BVI | December 2018 – January 2019*   * Assisted tailors with garment alterations, sewing, errands, and other essential duties * Offered consultation and style advice to clientele related to fashion design * Helped design custom garments based of client’s requested and assisted tailors with construction of custom garments   **New York Fashion Week Volunteer**  *New York, NY | September 2018*   * Assisted designer, Carlton Jones, with runway preparations, errands, model fittings, and model line-up * Assisted with other essential duties as requested by designer   **Rawlinson & Hunter (Ltd.) Office Assistant**  *Road Town, Tortola, BVI | January 2016 – July 2017*   * Managed the front desk operations * Assisted in organizing files and documents in company’s database * Prepared letters and documents to be mailed to overseas clients * Corresponded with clients and offered assistance and consultation to clients pertaining to offshore company registry * Assisted with document certification and corresponded with notary publics on behalf of clients * Reviewed and assessed documents before mailing/emailing to clients   **Summer Sizzle BVI Designer**  *Road Town, Tortola, BVI | July 2016*   * Designed and organized six looks for a capsule collection to be featured in Summer Sizzle BVI * Researched and sourced fabrics and trims for the production of runway collection * Oversaw production of garments for runway show and assisted in constructing garments, model fittings, and sourcing fabrics and trims for collection * Consulted with tailors on garment construction, styling, and model fittings * Managed the design production for a six-look collection * Launched debut collection ‘NYEUSI’ at Summer Sizzle BVI Runway Show |
|  | **929-248-9698** |  |
|  | **linkedin.com/in/thepinkravyn** |  |
|  | **xakani.com (portfolio)** |  |
|  | **@xakanidesigns** |  |
| Skills | |  |
| * **Garment Construction** * **Technical Flats** * **Illustration and Rendering** * **Tech Pack Creation** * **Patternmaking** * **Sewing and Draping** * **Adobe Photoshop and Illustrator** * **Microsoft Office (Excel, PPT, Word)** * **PLM** * **Excellent Management Skills** * **Excellent Analytical Skills** * **Proficient in Mathematics** * **Excellent Communication Skills** * **Proficient in Writing** | |  |
| Education | |  |
| **Fashion Institute of Technology**  *August 2017 – May 2021 | 3.7 GPA*   * BFA – Womenswear Design (Sportswear) * Mathematics Minor * History of Art Minor   ***Coursework***  Fashion Research and Inspiration | Apparel Design Studio – Patternmaking | Digital Design: Flats & Floats | Corsetry in Fashion | Swimwear Design | Sportswear Development Concepts | Apparel Production and Labor Analysis  **H. Lavity Stoutt Community College**  *August 2013 – June 2016 | 3.6 GPA*   * AAS – Architecture and Engineering | |  |
| References | |  |
| *References are available upon request* | |  |
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